केन्द्रीय माध्यमिक शिक्षा बोर्ड
(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)
CENTRAL BOARD OF SECONDARY EDUCATION
(An Autonomous Organisation under the Ministry of Education, Govt. of India)

CBSE/Coord/LOC/Data Correction/2026 **Dated: 02.11.2026**

To
The Principal/Head of Schools
Schools Affiliated to CBSE

Subject: Correction of LOC data 2026-27- reg.

Madam/Sir,

This is in continuation to CBSE LOC notification dated 17.09.2026 and subsequent reminders issued multiple times thereafter, whereby all the principals were directed to submit the accurate data in List of Candidates (LOC) for Class X and XII, 2026-27.

Vide LOC notice, all the concerned were informed that after the last date of LOC submission, a data verification slip will be generated by the schools for each candidate. If there is any correction in candidate's particulars i.e name, father/mother/guardian name, DOB or subject offered is found wrong by the school/candidate, the same can be done during the schedule for correction of LOC data. The opportunity for correction of LOC data will be provided to the schools as per the following schedule :-

SCHEDULE FOR CORRECTION WINDOW FOR LOC DATA (CLASS X/XII)
02.11.2026 (Monday) to 07.11.2026 (Saturday)

It was also informed that in classes X and XII, no correction will be made thereafter.

To avoid any problem, the following requests are once again to be made to the parents:-

1. Check whether the personal data of your ward i.e. name, date of birth, mother name and father name has been correctly filled in the LOC.
2. All names with the expanded form has been filled in and not the short names as in future at many places, documents in extended form are required.
3. The surname has been given in case your ward is planning to go abroad as this is the requirement of several countries.

4. The date of birth is correct in all respects.

5. While submitting the data, details given in the passport has also been checked, if a passport has been issued to your ward.

6. Subjects have been filled in with due care in the LOC of both classes X and XII as no change will be accepted after schedule for correction for the same.

7. It is the responsibility of the parents that all the data of their ward submitted in the LOC is correct.

By launching the correction window as per the above schedule, CBSE is once again providing the schools / parents / students another opportunity to ensure that only the correct data of the students is filled in the LOC. This will also help in the smooth conduct of the examinations.

No other opportunity for change / correction of data will be provided thereafter.

In view of above, all the schools are requested to bring the contents of this circular to the notice of all the concerned students & parents and submit correction in data (if any) in the LOC strictly as per schedule given above.

Yours Faithfully,

21/1/26

(Dr. Sanyam Bhardwaj)
Controller of Examinations

Copy to the respective Heads of Directorates, Organizations and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction and direct them to submit LOC accordingly :-

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110016. (commissioner-kvs@gov.in)
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida-201309. (commissioner.nvs@gov.in)
3. The Secretary, Eklavya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India. (nests-tribal@tribal.gov.in, commissioner.nests@tribal.gov.in)

4. The Secretary, Sainik Schools Society, Room No. 101, D-1 Wing, Sena Bhawan, New Delhi-110001. (pvpsainikschool@gmail.com)
5. The Director General, Sports Authority of India, Jawaharlal Nehru Stadium Complex, Lodhi Road, New Delhi 110003. (dg-sai@gov.in)
6. The Navy Education Society (NES), Directorate of Naval Education, West Block V, Wing II, Floor II, RK Puram, Sector 1, New Delhi 110066. (nesnavy@gmail.com)
7. The Chairman, Odisha Adarsha Vidyalaya Sangathan, N-1/9, Near Doordarshan Kendra, PO Sainik School Nayapalli, Bhubaneswar, Odisha-751005. (oavsbbsr.od@gov.in)
8. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110054. (diredu@nic.in)
9. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160017. (dpi-chd@nic.in)
10. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim -737101. (directorherdd@gmail.com)
11. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar- 791111. (dirschedn@sify.com)
12. The Director of Education, Govt. of A&N Islands, Port Blair -744101. (dirschedn@sify.com)
13. The Director, Department of School Education, UT of Ladakh, 2nd Floor, Civil Secretariat, Leh Ladakh. (pr.secy@ladakh.gov.in)
14. The Director, Directorate of School Education, Government of Puducherry, A Block, I Floor, Perunthalaivar Kamaraj Centenary Educational Complex, 100 ft Road, Anna Nagar, Puducherry -
605 005. (dse-edn@py.gov.in)
15. The Director, Sambhota Tibetan Schools Society, Dharmshala, Himachal Pradesh. (dhe-sml-hp@gov.in)
16. The Group Captain Education (Schools) Directorate of Education, West Block-VI, Air HQs (RKP), R.K. Puram, New Delhi-110066. (dopsmpr@iaf.nic.in)
17. The Secretary AWES, Integrated Headquarters of MoD (Army), FDRC Building No. 202, Shankar Vihar (Near APS), Delhi Cantt-110010. (coordsection.aweshq@awesindia.edu.in)
18. The Joint Secretary to Chairperson, for kind information of the Chairperson, CBSE.
19. All the Heads of Departments of the Board.
20. All Regional Directors/Regional Officers of CBSE with the request to send this circular to all the principals of the affiliated schools of the Board in their respective regions.
21. Web Admin with the request to put this Circular on the CBSE Website.
22. Media & Public Relations, CBSE for appropriate disseminating and publicity.